



City of Council Bluffs

Job Description

Utility Worker II

Department: Public Works

Supervisor: Manager of Streets and Sewers

Location: Operations Building

FLSA Status: Non-Exempt

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Union: AF

Pay Grade: 15

Summary:

Performs a variety of manual tasks in connection with street and sewer repair/rehab, operates one or more types of automotive equipment, and performs a variety of general labor and maintenance tasks.

Essential Duties and Responsibilities: includes the following.

Streets:

- Caulks joints with cement, cork-tight and rubber gaskets, etc.
- Assists in constructing concrete forms for concrete manholes and spillways, streets, and sidewalk repair
- Tamp fills with a variety of materials
- Breaks bituminous asphalt material to provide an even thickness
- Tamps and finishes bituminous materials
- Paves holes in streets with hot asphalt
- Applies proper heat and pressure to obtain a smooth, resistant surface
- Runs a small roller over asphalt patches
- Spreads and tamps gravel
- Breaks and removes concrete using a pneumatic jack hammer
- Pours and finishes concrete repairs
- Spreads gravel, sand, and other materials used on road tasks
- Assists skilled workers in a variety of construction tasks

Sewers:

- Cleans sewers, using slabs, nozzles, rotating cutters, and other devices
- Flushes sewers with high-pressure hoses
- Digs ditches and trenches
- Lays pipe and new sanitary and storm sewer lines
- Backfills holes around pipe, manholes, and inlets
- Repairs breaks in sewer lines
- Cleans catch basins, gutters, culverts, and other drainage structures

Tools:

- Operates air hammers, pumps, compressors, and similar equipment
- Operates simple pneumatic tools

Automotive or Other Types of Equipment:

- Performs minor servicing and maintenance on assigned equipment
- Occasionally operates light truck carrying tools and equipment and performs related work as required
- Drives a truck engaged in hauling materials, supplies, and debris
- Operates a dump truck, including sanding and salting streets, during winter months

General Maintenance:

- Removes snow/ice from streets and sidewalks
- Cuts brush cleared from right-of-way
- Builds, repairs, and maintains fences
- Regular and predictable attendance is required
- Other duties as assigned

Supervisory Responsibilities:

This job has no supervisory responsibilities.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Certificates, Licenses, Registrations:

- Valid Class B Commercial Driver's License
- Upon appointment, must be able to obtain a Class A CDL with Tanker Endorsement within the probationary period.

Physical Demands:

- While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and see, talk, and hear.
- The employee must be able to occasionally lift and work with up to seventy (90) pounds.
- The employee must be able to frequently lift and work with up to twenty (20) pounds.
- The employee must be able to continuously lift and work with up to ten (10) pounds.
- The employee must be able to work both in and out of doors, in all weather conditions, in high places, in confined spaces, in dusty environments, in high noise levels, and in heavy traffic.

Other Skills and Abilities:

- Ability to read, write, and follow oral and written instructions
- Ability to wear a respirator and/or SCBA (Self Controlled Breathing Apparatus)
- Ability to work in confined spaces and at considerable heights
- Knowledge of road maintenance work
- Ability to perform heavy lifting and manual work for extended periods while being exposed to dirt and inclement weather
- Aptitude for mechanical work
- Ability to operate pneumatic power tools, mowers, root-cutting machines, and other equipment of comparable difficulty
- Ability to use hand tools such as picks, shovels, saws, hammers, axes, and chisels
- Skill in the operation of tractors, trucks, and other automotive equipment under all types of weather conditions
- Ability to make minor repairs and adjustments to equipment
- Knowledge of traffic rules